



Providence Animal Center (PAC) seeks an experienced fundraising professional to join the senior leadership team as the next Chief Advancement Officer (CAO). This is an exciting opportunity to help guide and implement the scope and vision of the advancement work for the Center through creative and formalized programs. This newly created position will have the support of the Board led Advancement Committee and the Executive Director to work collaboratively as an effective results-driven leader.

PAC is a private free-standing 501(c)3 animal welfare organization located on a seven-acre property in Media, PA just off the Blue Route. The facilities and kennels have recently been rebuilt after a successful \$4.2M capital campaign.

Reporting to the Executive Director the CAO will lead a team of six full-time and one part-time advancement staff who in 2020 have a goal of \$1.5M. All resources for the center are generated through earned income and advancement. To date funding has been secured through major gifts, events, bequests, foundations and other generous contributions. The annual operating budget for PAC is \$4M and there are approximately 60 part-and full-time staff, over 300 active volunteers and a very strong foster program.

Minimum Qualifications:

The successful candidate will be passionate about the animal welfare mission, and must have at least ten years of advancement experience with a track-record of success. Management experience is required and experience with volunteers is preferred. Strong written and verbal communication skills are required. Bachelor degree required; graduate degree preferred.

Key responsibilities include:

- Embolden the Providence Animal Center advancement program with an entrepreneurial spirit focused on leveraging donor support and identifying new opportunities for growth.
- Foster a positive, enthusiastic and inspired culture within PAC to represent and promote the excellence of the center to donors, prospects, staff, volunteers, and the larger surrounding community.
- Work to develop both short- and long-term strategic and tactical plans for all aspects of the advancement program that will take funding to the next level. Partner with the talented team and help develop efficiencies and strategies to accelerate the results of the team.
- Identify appropriate ways to redeploy the team to work through COVID-19 restrictions.

- Create and implement new strategies to generate revenue. Identify new and creative ways the team can achieve its financial goals.
- Workings in collaboration with the directors develop, manage, and oversee the budget.
- Forge productive relationships with people from wide-ranging communities to garner support for the center from existing and new donors.
- Lead by example – be a qualified champion of the mission, commit the necessary time and energy to achieve the goals, be prepared to go the extra mile to inspire others to do their best.
- Develop and maintain a portfolio of major gift prospects.

Days/Hours: Monday – Friday, 9am to 5:30pm. Evening and weekends as needed

Salary: Commensurate with experience

Benefits:

- 401(k)
- Health Insurance
- Dental Insurance
- Employer Paid Short Term Disability
- Paid Time Off
- Free Parking

COVID-19 considerations:

Common areas are cleaned and disinfected daily, supplies are available for staff to clean and disinfect their offices. Masks, hand sanitizer, and gloves are available for staff

Company's website:

www.providenceac.org

Company's Facebook page:

<https://www.facebook.com/search/top/?q=providence%20animal%20center>

Providence Animal Center offers life-affirming rescue, medical care, treatment, protection and placement of companion animals that forever upholds the critical importance of the human-animal bond.

Providence Animal Center is an equal opportunity employer.

For more information:
Jennifer Villalobos
jvillalobos@providenceac.org

